



Needs Based Scholarship Information & Application Form

Introduction

Castlemaine Steiner School & Kindergarten offers a contemporary, holistic education, guided and inspired by the teachings of Rudolf Steiner and his observations of the developing child.

The Castlemaine Steiner School & Kindergarten (CSSK) seeks to foster an inclusive and diverse socioeconomic community and hopes to make Steiner education more available across our regional community.

CSSK is offering a number of partly or fully subsidised places to eligible applicants of new families to the school, who would otherwise not have the opportunity to enrol due to financial disadvantage. CSSK scholarships run year-round for Kindergarten to Class 7 and applications can be made at any time following a successful enrolment process.

The scholarship provides a subsidy of up to 100 percent of tuition fees for eligible students of new families to the school subject to the conditions set out below. In most cases, ancillary fees and charges such as camps and excursions will be the responsibility of parents/guardians.

Who is eligible to apply?

To be eligible for a CSSK merit-based scholarship, applicants must meet the following conditions:

1. Be an Australian citizen or permanent resident
2. Have successfully completed the enrolment process at CSSK as a new family entering the school.
3. Provide evidence of financial disadvantage. Generally, this will be met if the child is named as the card holder or a dependent child on a valid government concession card within the meaning of the State Concessions Act 2004, that is, on a:
 - Centrelink Health Care Card
 - Pensioner Concession Card
 - Veterans Affairs Gold Card
4. Demonstrated commitment to the principles of Steiner education and CSSK; this is also expected from parents / guardians of applicants.

Existing scholarship holders may submit a new application at the conclusion of their current scholarship period, where applicable.



How applications will be assessed?

Our aim is to maintain a balanced approach, ensuring the most effective use of our resources while upholding our commitment to educational excellence and social equity.

All applications will be assessed by the CSSK Scholarship panel, who will determine the final number of scholarships to be awarded by taking into consideration the below factors:

- The above stated eligibility conditions
- The quantity of applications across different year levels and the ability of the class and teachers to meet the students' educational needs

Once scholarship applications have been assessed applicants will be notified via email regardless of the outcome. Assessments are expected to be completed within four school weeks of a received application.

How to apply?

All applications will be strictly confidential. To apply please complete the application form and attach a copy of your eligible concession card and submit;

By email to: traceyr@cask.vic.edu.au

By mail to: Attention Tracey Robertson (Private & Confidential)
Castlemaine Steiner School & Kindergarten
PO Box 473
Castlemaine
VIC 3450

How can I find out more?

If you have any questions about the School, scholarships or the application process, please contact our Enrolments Officer on (03) 5479 2000 or email traceyr@cask.vic.edu.au



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Scholarship Application Form

One form to be completed per child.

STUDENT DETAILS	Surname		First name	
Date of Birth			Gender	
Current School			Current Year Level	
How long has the student been attending their current school?				
Expected commencement date			Commencement Year Level	
FAMILY DETAILS	Parent/Guardian 1 – Primary		Parent/Guardian 2	
Title				
Surname				
Given Names				
Relationship to Child				
Residential Address				
Contact Phone				
Email Address				
Child Lives With:	Parent/Guardian 1	Parent/Guardian 2	Or Both	



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Eligibility

Our scholarship program provides partly or fully subsidised places to eligible applicants who would otherwise not have the opportunity to enrol in the school due to financial disadvantage.

Please confirm the applicant meets each of the following eligibility conditions.					
Australian citizen or permanent resident	YES/NO	Has successfully completed the CSSK enrolment process		YES/NO	
Please provide evidence of financial disadvantage.					
Centrelink Health Care Card	YES/NO	Pensioner Concession Card	YES/NO	Veterans Affairs Gold	YES/NO
If your child is not named as a dependent on any of the above cards, please provide an explanation below as to why you consider yourself to be experiencing financial disadvantage.					
What level of assistance are you applying for? Please note 75% to 100% will require evidence of significant financial need.					
25%	50%	75%	100%		
Demonstrated commitment to the principles of Steiner education and CSSK as outlined in your Statement of Commitment.					YES/NO



Please share why you have chosen to enrol your child at CSSK. As part of your response please outline:

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- This image shows a full page of white paper with horizontal grey ruling lines. The lines are evenly spaced and run across the width of the page, providing a template for handwriting practice or general writing. There are no margins, text, or other markings on the page.



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Student Statement (Year 4 and above)

If your child is joining Year 4 and above, we encourage them to add their own contribution to the scholarship application process by writing ~50 words and/or sending a drawing about themselves/their favourite book/holiday/hobby.

If your family will have trouble writing this letter, please contact the School to discuss your concerns and we may be able to arrange an in-person meeting instead.

Declaration

I/we declare that the information provided in this application is true and complete to the best of my/our knowledge.

Parent/Guardian Signature: _____

Date: ____ / ____ / ____

Parent/Guardian Signature (if applicable): _____

Date: ____ / ____ / ____



Scholarship Terms and Conditions

1. Application Requirements

- Families must formally apply for a scholarship via the CSSK Scholarship Application Form.
- Assessment of eligibility and any offer of a scholarship is made solely at the discretion of the CSSK Scholarships Panel.
- Scholarships may be awarded to students from Kindergarten to Class 7, depending on availability and panel recommendations.

2. Attendance Expectations

- Students must maintain a minimum school attendance rate of 80% throughout the scholarship period, unless there is an independent learning plan or absence is because of medically certified illness.
- Repeated, unexplained, or prolonged absences may result in a review of the student's eligibility for continued scholarship support.
- Parents/guardians must notify the school of any absences in accordance with school policies.

3. Behaviour and Conduct Requirements

- Scholarship holders are bound by the same rules, responsibilities, and rights as all other students at CSSK.
- Students must demonstrate consistent adherence to the school's Four Pillars of Expected Behaviour:
 - *Be respectful and polite*
 - *Be ready to learn, actively engage in learning and allow others to learn*
 - *Be safe and look after school property and resources*
 - *Follow instructions given by school staff members*
- Significant or repeated breaches of behaviour expectations may lead to a review or withdrawal of the scholarship.

4. Parent/Guardian Commitments

- Parents/guardians agree to support and uphold all CSSK policies, procedures, and behaviour expectations.



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- Parents/guardians acknowledge and respect the authority of school leadership and agree to support decisions made by the leadership team.
- Actions that undermine school policies or leadership decisions may affect the continuation of the scholarship.

5. Ongoing Eligibility, Review, and Termination

- The school reserves the right to review scholarship status at any time if concerns arise regarding attendance, behaviour, or adherence to school expectations.
- A scholarship may be terminated by the school in the event of a serious breach of CSSK Policies or Codes of Conduct by the student or their parents/guardians, or if the family's account falls into default in accordance with the Fee Retrieval Policy.
- Scholarships may also be suspended or withdrawn if any other Terms and Conditions are not met.

6. Enrolment and Fee Liability Condition

- Continued eligibility for the scholarship is dependent on the student remaining enrolled until the completion of Term 3 each academic year throughout the duration of the scholarship.
- If a student withdraws, or their enrolment is otherwise terminated, prior to the commencement of Term 3 in any given year, the parent(s)/guardian(s) agree to be liable for one term's tuition fees.

7. Acknowledgment and Agreement

- By accepting the scholarship, both the student and the parent/guardian acknowledge that they have read, understood, and agree to comply with these Terms and Conditions.

Declaration

I/we declare that the information provided in this application is true and complete to the best of my/our knowledge.

Parent/Guardian Signature: _____

Date: ____ / ____ / ____

Parent/Guardian Signature (if applicable): _____

Date: ____ / ____ / ____