



GREEN EVENTS POLICY

Overview

The Castlemaine Steiner School is committed to providing a safe and supportive learning environment. We also desire to maintain a culture that is considerate, nurturing, inclusive and respectful to the surrounding environment and those who live here. This policy outlines the environmental and sustainable expectations that apply to any member of staff, student, visitor and parent or guardian of an enrolled student who attends the Castlemaine Steiner School (CSSK or the School). The Green Events Policy provides a structure to promote the sustainable use of resources and reduces negative impacts of school events on the environment and human health.

Aims

- To keep waste and litter to a minimum at school events with the aim of making all school events waste free.
- To investigate how school events can have a minimal impact on the environment.
- To minimise resource use at school events.
- To promote the value of living sustainably during school events.

Implementation

Advertising

- Consider electronic advertising of the event where possible.
- Make or use signs constructed from re-usable or upcycled materials.
- Ensure printed materials are not laminated so they can be recycled.
- Communicate sustainability actions implemented at the event to attendees and any contractors/vendors (such as bring a keep cup and refillable bottle).
- Promote active transport options and promote group transport (e.g. school provided bus or carpooling) in our event promotions.

Green purchasing

- Consider the school's existing Green Purchasing Policy when making purchases for the event.
- Consider sustainable fundraising options such as second-hand stalls, and sustainable consumables.
- Consider reducing the purchase of disposable items such as showbags and favours.

- Purchase and sell/provide food and drink from sustainable and organic suppliers.
- Prioritise local suppliers (for the positive impact on the local economy).

Water

- Liaise with the water supplier to establish ways to reduce water usage at the event.

Waste

- Ban single use plastic at the event (as per Victorian legislation February 2023).
- Liaise with local council/waste contractor to ensure sufficient bins at the event.
- Set up a 'waste station' to include recycling, composting, food scraps and landfill and include interpretive signage to ensure correct bins are used.
- Use decorations that are reusable/recyclable.
- Use of school reusable crockery and/or Wash against Waste reusable crockery

Energy

- Monitor energy use, particularly from outside vendors, to minimise resource use.
- Encourage outside vendors to use their own solar energy source where practical.

Biodiversity

- Ensure natural habitat areas of the school grounds are protected.

Community leadership/sustainability promotion

- Promote sustainability actions implemented at this event to the wider community.
- Include stall holders and stakeholders in the promotional activities.
- Use the opportunity to highlight the school's broader sustainability achievements.

Links and documents related to this policy

- CSSK Sustainability Policy
- CSSK Green Purchasing Policy
- Victoria's Environment Protection Amendment (Banning Single-Use Plastic Items) Regulations 2022
- ResourceSmart Schools Online: my.resourcesmartschools.vic.gov.au
- Sustainability Victoria: <https://www.sustainability.vic.gov.au/our-work/resourcesmart-schools>

Document Control

Document ID	Green Events Policy
Owner/Approver:	Nerrida Johnson
Author:	Kyle Murphy
Effective Date:	March 2025
Revision Due Date:	March 2027

Version History

Version	Effective Date	Description of changes from previous version	Authors
0.1	12/03/2025	Initial version	K Murphy
0.2	13/03/2025	Format and Document control	H Ashwell
1.0	19/03/2025	Board approved	